

Queries and Clarifications Printing and Supply of SHG Books of Records under Framework Agreement

SN	Queries	Clarifications																				
1.	As per Annexure - A of the Bid, 2,00,000 Qty supply in 1st Order to be Distributed in 2 phase Supply of 1,00,000 Qty + 1,00,000 Qty.	<p>The minimum quantity schedule wise to be ordered by BRLPS to successful agency/ies will be as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><u>Schedule</u></th> <th style="text-align: center;"><u>Item Name</u></th> <th style="text-align: center;"><u>Min Qty/lot</u></th> <th style="text-align: center;"><u>Total Qty</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Schedule - I</td> <td>Transaction Book</td> <td style="text-align: center;">1,00,000</td> <td style="text-align: center;">4,00,000</td> </tr> <tr> <td style="text-align: center;">Schedule - II</td> <td>Saving cum Loan Ledger</td> <td style="text-align: center;">1,00,000</td> <td style="text-align: center;">4,00,000</td> </tr> <tr> <td style="text-align: center;">Schedule - III</td> <td>Pass Book</td> <td style="text-align: center;">13,00,000</td> <td style="text-align: center;">52,00,000</td> </tr> <tr> <td style="text-align: center;">Schedule - IV</td> <td>Minutes Book</td> <td style="text-align: center;">1,00,000</td> <td style="text-align: center;">4,00,000</td> </tr> </tbody> </table>	<u>Schedule</u>	<u>Item Name</u>	<u>Min Qty/lot</u>	<u>Total Qty</u>	Schedule - I	Transaction Book	1,00,000	4,00,000	Schedule - II	Saving cum Loan Ledger	1,00,000	4,00,000	Schedule - III	Pass Book	13,00,000	52,00,000	Schedule - IV	Minutes Book	1,00,000	4,00,000
<u>Schedule</u>	<u>Item Name</u>	<u>Min Qty/lot</u>	<u>Total Qty</u>																			
Schedule - I	Transaction Book	1,00,000	4,00,000																			
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2.	Payment of the supplied article to be released after every phase supply for continuous work to be carried out	<p>Payment shall be made within thirty (30) days against submission of invoice of quantity supplied to the concerned DPCUs.</p> <p>The agency/ies need to produce claim against each supplied lot supported by delivery challans duly signed and stamped by officials of the concerned DPCUs.</p>																				
3.	Delivery period of 1,00,000 qty should be fixed to minimum of 120 days	<p>The delivery period of the first lot will be 90 days from the approved final content; the time period between contract signing and approved final content will not be considered as delay for the selected agency.</p> <p>The successful agency/ies must submit one copy of each item as a sample to BRLPS within 15 days; the quality of the sample will be duly verified either by the BRLPS or a third party agency as per the specification and this sample will be considered as standard for the entire assignment of framework agreement.</p> <p>Final quality verification will be done at printer's site by the third party agency after completion of printing of every lot on the basis of approved sample submitted earlier by the successful agency.</p> <p>The delivery period of the other lots will be within 90 days from the confirmation given by the concerned team of BRLPS to the selected agency.</p>																				
4.	Please explain multi supplier and single/ multiple user Framework Agreement	<p>Multiple Suppliers: - There are four schedules in this bid and a maximum of 4 agencies may be selected as successful agency, which is</p>																				

		<p>refer as multiple suppliers in this bid.</p> <p>Single/ Participating User: - State Project Management Unit, Bihar Rural Livelihoods Promotion Society, Patna, Bihar is the single user under this framework agreement.</p>															
5.	Please clarify bid validity period and validity period of Bank Guarantee.	The bid validity period mentioned in the bid data sheet was 90 days which is now being revised to 120 days															
6.	As per official instruction electronic bidding will be permitted then why bidders prepare one original of the document & one copy bid.	<p>Only e-bidding is allowed under this assignment, no documents will be accepted except the original copy of BG / DD.</p> <p>The bidder/s also need to upload scan copy of affidavit/s required and submit the original copy of the same with BD/DD within the time mentioned in the bid document.</p>															
7.	As per the official instruction electronic bidding will be permitted then how can it possible to return unopened bid	<p>Only e-bidding is allowed under this assignment, no documents will be accepted except the original copy of BG / DD.</p> <p>The bidder/s also need to upload scan copy of affidavit/s required and submit the original copy of the same with BD/DD within the time mentioned in the bid document.</p>															
8.	Please clarify for all schedules average annual turnover is Rs. 22.6 Cr per annum and total for three year 67.8 Cr.	<p>The revised Annual Average Turnover (AAT) of last three FY will be:</p> <table border="1"> <thead> <tr> <th>SN</th> <th>Item</th> <th>AAT</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Schedule-I (Transaction Book)</td> <td>3.4 Cr</td> </tr> <tr> <td>2</td> <td>Schedule-II (Saving Cum Loan Ledger)</td> <td>3.4 Cr</td> </tr> <tr> <td>3</td> <td>Schedule-III (Pass Book)</td> <td>3.12 Cr</td> </tr> <tr> <td>4</td> <td>Schedule-IV (Minutes Book)</td> <td>1.40 Cr</td> </tr> </tbody> </table> <p>Note: if any bidder intends to quote for more than one schedule, they can add the required turnover of those lots for qualifying.</p> <p>For example: if any bidder want to bid for schedule I and Schedule-II then the total AAT will be minimum 6.8 Cr in the last three FY i.e. 2016-17, 2017-18 & 2018-19 and so on.</p>	SN	Item	AAT	1	Schedule-I (Transaction Book)	3.4 Cr	2	Schedule-II (Saving Cum Loan Ledger)	3.4 Cr	3	Schedule-III (Pass Book)	3.12 Cr	4	Schedule-IV (Minutes Book)	1.40 Cr
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1	Schedule-I (Transaction Book)	3.4 Cr															
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9.	The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s): In support of this, purchase order as past performance should be submitted as per Form 5 in Section VII ; The minimum quantity of the books/ periodicals or similar printed items	<p>As no such Form 5 in Section VII is available in the bid document, bidders are requested to fill and upload the form enclosed in Annexure-B below and also upload the supporting document i.e. contract / work order accordingly.</p> <p>Schedule wise single order which is required and described in the bid</p>															

	manufactured and marketed during any one of the last 5 years for each schedule should as per the following table, Please clarify	document at " Experience and technical capability " should not be before 2014. <i>Note: - Purchaser Notification of Award/ Letter of acceptance in not considered as supporting document.</i>
10.	The total price of our Bid, excluding any discounts offered in item (g) below is: Option 1, in case of one lot: Total price is: <i>[insert the total price of the Bid in Rs in words and figures;</i> Please clarify, that if bidder mention here total price of bid then what is the importance of financial bid	This framework agreement (single-user, multi-supplier, closed panel FA set-up) is under single envelope procurement bidding process which means complete proposal technical and financial will be opened once at the time specified in the bid document.
11.	In technical specification; Savings Cum Loan Ledger Separator Sheets/ 120 GSM coloured 2 (1 for loan and 1 for ledger) Please clarify 2 pages or 4 pages	Revised Technical specification is attached in Annexure –A
12.	Please fix the size of minutes books (legal Size) in cm of inch	
13.	General Information Paper/ 70 GSM maplitho white paper For all the above specification quality of paper should be from "A" Grade Mills. Please define paper quality of Maplitho and A Grade paper mills.	
14.	No Special Provisions for MSMEs -Under the current government, there has been a special focus on the development and needs of the MSME/NSIC. Further, in these times of economic slowdown, the requirements of the MSME/NSIC shall be considered. We hereby believe there should be some exemption in EMD (ITB Clause 19.1) for the MSME/NSIC as per the Central Govt. norms - if not fully, even a partial exemption will go a long way in supporting these industries in such times.	No Exemption; as this assignment comes under the World Bank financed project named “Bihar Transformative Development Project”. As per the provision in the World Bank PAD “ No Special Preference will be accorded to any bidder either for price or for other terms and conditions when competing with foreign bidders, state owned enterprises, small scale enterprises or enterprises from any given state ” As per the notification issued in Bihar Gazette by the Finance Department, Govt. of Bihar vide M-4-12/2015 (part)-8786/F an amendment has been made in BFR under sub rule (XIX) shall be added after sub rule (XVIII) of Rule 30 in BFR, 1950 that: “(xix) In externally added Projects, namely Work Bank, ADB, DFID etc, where compliance of Financial Agreement/ Procurement Guidelines is compulsory/mandatory, the rules contained in BFR

		(Amendment) Rule 2005 will not be applicable.”
15.	Evaluation and Qualification Criteria - There should be some relaxation for the MSMEs in these criteria as well. The qualifying criteria for MSMEs shall be 50% of the requisite values (Turnover and Purchase Orders) as per Central Govt. Norms. We sincerely believe the concerns of the small scale industrial units shall be addressed.	There is no exemption for MSME / SSI or any other entity, although the turnover has been revised which can be seen above point number 8.
16.	Please simplify the financial format and clarify whether GST and transportation will be included as final price for evaluation or not.	It has been clarified that GST will not be incorporated in the evaluation of financial bid but all other costs like transportation etc will be treated as part of the final quote submitted by the bidder and will be evaluated accordingly. If any participating agency left the transportation cost blank, it would be assumed that the transportation cost is included under the unit cost of the item. No revised financial format is required.
17.	Delivery period is not mentioned in bid, please mention the delivery period against lot wise delivery.	The delivery period of first lot will be 90 days from the approved final content. The successful agency/ies have to submit one copy against each item as a sample to BRLPS; this sample will be duly verified by the team of BRLPS or third party agency and treated as standard for whole assignment. Quality verification at Agency site will be done by the third party agency on the basis of approved sample submitted earlier by the successful agency/ies.

Note:- All the prospective bidders are requested to complete their submission before the date mentioned in the Bid Document to avoid any technical glitches in last hour.

SHG Register (BOR) Printing Specifications							
SN	Items	Size	Sub-Component	No. of pages in each sub-component	Printing Particulars	Colour	No. of row in each page.
1	Transaction Book	A2 Size (31 cm X 38 cm)	Book Cover	Front and Back	Glazed Grey Hard Board (32 Ounce) Register Binding Cover with Printing. Spring Book Binding (with thread sewing) and cloth pasting (side & corner).	Single	N.A.
			General Information Paper/ 70 GSM maplitho white paper	2	Single color printing and pasted with Glazed grey Hard Board (32 ounce).		
			Transaction Sheets	72 Main Sheets (70 GSM White maplitho) and 72 Perforated Sheets (70 GSM Ledger). Sheets need to be numbered.	70 gsm white maplitho paper and 70 gsm ledger paper perforated. 10 carbon sheets of 31cm x 38cm size kept in a polynet envelope (14 inchx10 inch size in bottle green or any other colour generally available in market) with each Transaction Book.		
2	Savings Cum Loan Ledger	A2 Size (31 cm X 38 cm)	Book Cover	Front and Back	Glazed Grey Hard Board (32 Ounce) Register Binding Cover with Printing. Spring Book Binding (with thread sewing) and cloth pasting (side & corner).	Single	28
			General Information Paper/ 70 GSM maplitho white paper	2 Leafs	Single color printing and pasted with Glazed grey Hard Board (32 ounce).		
			Index Paper / 70 GSM coloured	2 (1 for loan and 1 for savings)	Single colour printing.		
			Separator Sheets / 120 GSM coloured	2 (1 for loan and 1 for ledger)	Single colour printing.		
			Inner Sheets / 70 GSM white maplitho	30 sheets for Savings Ledger and 70 Sheets for Loan Ledger and 30 sheets extra {to capture Assets (8), Liability (10),	One side Printing. (Note: Numbers in the bracket suggests the number of sheets in each category for Assets, Liability, Income and Expenditure.)		

SHG Register (BOR) Printing Specifications							
SN	Items	Size	Sub-Component	No. of pages in each sub-component	Printing Particulars	Colour	No. of row in each page.
				Income (6) and Expenditure (6)}. Thus total 130 Sheets			
3	Pass-Book	21.00 cm X 14.50 cm				Single	15
			Book Cover Page (165 GSM Pulp Board with one side lamination).	Front and Back	Coloured Pulp Board with one colour Printing. SHG Information printed in Back Cover and Inside Back Cover.		
			Separator Sheets (120 GSM coloured).	1	Printed for loan section		
			Inner Sheets (70 GSM white maplitho)	20 Pages i.e. 10 Sheets for Saving & 60 pages i.e. 30 Sheets for Loan.	20 Pages for Saving and 60 pages for Loan. Back to Back printing		
4	Minute Books	Legal (8.00 X 13.00) inch	Book Cover	Front and Back	Glazed Grey Hard Board (32 Ounce) Register Binding Cover with Printing. Spring Book Binding (with thread sewing) and cloth pasting (side & corner).	Single	N.A.
			General Information Paper/ 70 GSM maplitho white paper	2	Single color printing and pasted with Glazed grey Hard Board (32 ounce).		
			Index Sheet (70 GSM white maplitho).	1 leaf	Single colour printing.		
			Rule Page (70 GSM white maplitho)	1	Single colour printing.		
			Blank pages (70 GSM white maplitho)	4			
			Inner Sheets (70 GSM white Maplitho)	90 Face to Face Sheets, i.e. 180 pages	Back to Back Printing		

