



Government of Bihar
Bihar Rural Livelihoods Promotion Society
(State Rural Livelihoods Mission)
1st Floor, Annex-II, Vidyut Bhawan, Bailey Road, Patna
Phone: +91-612-2504980 Fax: +91-612-2504960
Email: info@brlps.in, website: www.brlps.in



NOTICE INVITIG e-TENDER
(Through e-Procurement mode only over)
(<https://www.eproc.bihar.gov.in>)

Tender Notice No: 07/21-22

Bihar Rural Livelihoods Promotion Society (BRLPS), a Government of Bihar Society invites eligible agencies to quote their rate for “Hiring an Event Management Agency to organize Bihar Saras Mela from 15th December to 29th December 2022 at Gandhi Maidan, Patna (Bihar)” through two envelopes (technical +financial) bidding process with e-procurement. The details are as follows:

| SN. | Scope of work | Tender processing Fee |
|-----|--|---|
| 1 | 2 | 3 |
| 01. | Hiring an Event Management Agency to organize Bihar Saras Mela from 15th December to 29th December 2022 at Gandhi Maidan, Patna (Bihar) (Two-Envelope (Technical + Financial) Bidding Process with e-Procurement) | Rs. 1180.00 (Inclusive of GST @18.00%) to be paid through e-payment mode (i.e. NEFT/ RTGS/, Credit Card/Debit card/Internet Banking) (NonRefundable) |

Tender Schedule/Programme:

| SN. | Event | Date |
|-----|---|---|
| 01 | Date/Time of start of download of document | From the 25/10/2022 through https://www.eproc.bihar.gov.in |
| 02 | Bid Cost | INR 1,000.00 to be paid through e-payment mode (i.e. NEFT/ RTGS/, Credit Card/Debit card/Internet Banking) (Non Refundable) |
| 03 | Bid Security / EMD | INR 03.00 (Three) Lakhs as specified in the tender document and to be paid through e-payment mode (i.e. NEFT/ RTGS/, Credit Card/Debit card/Internet Banking) (Refundable) |
| 04 | Pre-bid conference | Pre bid meeting will be held on 07/11/2022 at 03.00 PM at BRLPS Office, Vidyut Bhawan, Bailey Road, Patna. Requests for clarification should be received by the purchaser till 06/11/2022 on email ID: proc.sp@brlps.in |
| 05 | Last Date/Time for downloading document | 21/11/2022 till 03:30 PM through http://www.eproc.bihar.gov.in |
| 06 | Last Date/Time for uploading the Proposal (Technical + Financial) | 21/11/2022 till 04:00 PM through http://www.eproc.bihar.gov.in |
| 07 | Date/Time for opening of Technical Bids | 21/11/2022 till 04:30 PM through http://www.eproc.bihar.gov.in |
| 08 | Date/Time for opening of Financial Bids. | Financial proposal of only those bidders will be opened, who qualified as per Evaluation / Qualification criteria as mentioned in Section III of the bidding document. Information of Opening of Financial Proposal will be communicated to all bidder/s who submit their bid/s. |

| | | |
|----|--------------------------|--|
| 09 | Nodal Person from Client | Dr Santosh Phone : 0612-2504980 (Extn. 242) |
|----|--------------------------|--|

- (a) Detailed descriptions of the item and instructions for submitting your offer can be downloaded from e-tender website (<https://www.eproc.bihar.gov.in>).
- (b) Tender Processing Fee , Bid Security and Bid Cost amount to be paid through e-Payment mode (i.e. NEFT, Internet Banking, Credit / Debit Card) only.
- (c) Bids along with necessary online payments (Tender Processing Fee, Bid Security and Bid Cost) must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the tender documents.
- (d) The department/ Tendering Authority doesn't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic/ Holidays or any other reason."
- (e) The bidders shall submit their eligibility and qualification details, Certificates as mentioned in section etc., in the online standard formats given in e-Procurement web site (<https://www.eproc.bihar.gov.in>) at the respective stage only.
- (f) The bidders shall upload the scanned copies of all the relevant certificates, documents, Technical excel sheet etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement web site (<https://www.eproc.bihar.gov.in>).
- (g) The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- (h) For support related to e-tendering process, bidders may contact at following address "e-Procurement HELP DESK First Floor, M/22, Bank of India Building, Road No-25, Sri Krishna Nagar, Patna- 800001. Ph. No: 0612-2523006, Mob- 7542028164" or may visit the link "Vendor Info" at (<https://www.eproc.bihar.gov.in>).
- (i) **Corrigendum/ Addendum**, if any, will be published on e- Procurement, Bihar at <https://www.eproc.bihar.gov.in> as well as in the departmental website www.brlps.in under procurement-tender

CEO cum Mission Director
Bihar Rural Livelihoods Promotion Society

E-Procurement Standing Instruction

Instructions for Submission (through electronic mode only).

- (a) The payment of Tender Processing Fee, Bid Security and Bid Cost needs to be paid through e-Payment mode only.
- (b) The Tender Document may be downloaded from <https://www.eproc.bihar.gov.in> from the 25/10/2022. The same will be available on <https://www.brlps.in> for reference purpose.
- (c) Bids along with necessary online payments must be submitted through e-Procurement portal (<https://www.eproc.bihar.gov.in>) before the date and time specified in the Tender Document. The department/ Tendering Authority don't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic / Holidays or any other reason.
- (d) The bidders shall upload the scanned copies of all the relevant certificates, documents, technical excel sheet etc., in support of their eligibility criteria / technical bids and other certificate / documents in the e- Procurement portal (<https://www.eproc.bihar.gov.in>) only.
- (e) The bidder shall digitally sign the supporting documents / certificates, uploaded by him, owning responsibility for their correctness / authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.
- (f) The Proposal needs to be downloaded, filled, uploaded and submitted through e-Procurement portal <https://www.eproc.bihar.gov.in> on or before 21/11/2022 by 04.00 PM.
- (g) The authority reserves the right to reject or cancel the tender or any part thereof without assigning any reasons thereof.
- (h) Corrigendum/ Addendum, if any, will be published on <https://www.eproc.bihar.gov.in> as well as on BRLPS website www.brlps.in.
- (i) Bidders are advised to keep updated their e-Procurement profile with correct / valid email id as all important activity /events emailed to their registered email as per e-Procurement portal.

CEO cum Mission Director
Bihar Rural Livelihoods Promotion Society