

MIS Executive

User Manual

(Version: 1.1)

Project Id: ETPD/BRPLS/1005142 Project Name: BRLPS Decision Support System



Rolta India Limited Rolta Technology Park, Tower-A, MIDC, Andheri (East), Mumbai 400 093. India



1. Clustering Profiling :

Institution Building > Master Management >Cluster. Then Select District, Block from the drop down menu.

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2. Profile entry :

Institution Building > Master Management > CBO > CBO Institution Same for all except SHG select Village





On displaying the Screen, it is seen + symbol which indicate creation of New CBO Profile and for other like editing there's the pencil symbol which works upon selecting the tabular row and clicking on pencil like symbol, you can edit the records. Various functionality exists such search for the record and reloading and pagination of records.





3. <u>Create Member Profile :</u>

1.1 Institution Building > Master Management > Member Management > CBO Member

Select SHG radio button

Select Village level and click Add Member button

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4. Mapping Module:





- 1.2 Institution Building > Master Management > Member Management > CBO Member
- 1.3 Select village level and click search button to find member which we have to mapped
- 1.4 Select member row and click right side a grid will show
- 1.5 Select CBO TYPE, CBO NAME, DESIGNATION & STATUS

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- 1.8 While mapping such like SHG to VO and VO to CLF same process is accompanied.
 - 5. <u>Member Designation:</u>





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- 1.9 Institution Building > Member Designation Mapping
- 1.10 Select radio button of CBO Committee Designation Assignment
 - 1.11 Select SHG level and Designation of members

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6. Bank Account Opening Module:





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111		СВО Т	vpe*	VO	CBO Name *	Select					
Institution	Building > I			Select							
		Glob	al Search	CLF PG					n		ick
Bulk Acc	count	M	ар СВО	SHG						////	74
			СВО	О СВС	D Name 🜲	Villag	e				
Bulk Ap	Branch Na		133830	Aabha				^	Ac	count Ho	lder
6140	Madhopu		133034	Aabha VO						СВО	^
6406	Lalganj Cha		196488	Aasha						СВО	
6413	Chandi Ba		209793	Adarsh						СВО	
6420	Chandi		86641	Akash				*		СВО	
6422	Chandi	¢					View 1 - 5 01 12	21		СВО	
6410	Madhopu									СВО	
6423	Madhopu						Submit Cano	el		СВО	
6773	Chandi									СВО	
	Chandi		Saving Acco	unt 22-05-2014	1 No	on-Cooperative	///////	111		СВО	
6778											

3. Post bulk application the account number needs to be updated for the respective CBO

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Welcome,	Nalanda 🔻	Data Entry Ope	rator/ Cha	ndi-Block				भाषा : हिंदी	_ogou
IEVXA	JEEV Bihar Rural L State Rural L	ivelihoods Promotion S ivelihoods Mission (SRL	ociety M), Bihar					S S Fegr	10 5 HTM
Home	Profile	Institution Buildin	ig Cap	acity Building Micro Finance	Livelihood	Grievance			
Instituti	on Building	Login	•	Bank Accounts					
CRO	ank Assou	Master Managen	nent 🕨 🕨	A CONTRACT OF					
CBOR	вапк Ассоц	Member Details				· ·			
Bulk A	Member Details Bulk A CE Bank Management Master		Master 🕨	Application D	Account Openii	Account Number	Account Opening Date		
79028	Yamui	Member Designa	ation	Branch Service Area	17-Dec-2013	Opened	71769800000419	20-Dec-2013	^
69088	Yar	Mapping		Bulk Account	0 <mark>1</mark> -Nov-2014	Opened	7194980000084	04-Nov-2014	
13874	Vishwal	VO Livelihood A	- tivity	CBO Bank Accounts	06-Oct-2013	Opened	71749800000307	06-Oct-2013	
69099	Vishnu1	VO Elveinood A	cuvity	Coo bank Accounts	01-Oct-2015	Opened	71949800001616	05-Oct-2015	
13892	Vishnu 19	Mapping	0.10	Member Bank Accounts	19-Jul-2013	Opened	7174900000194	19-Jul-2013	
13706	Vishnu -	-Bhagwanpur	SHG	Saving Account	31-Dec-2012	Opened	578210110001344	31-Dec-2012	
45247	Vish	nnu-Araut	SHG	Saving Account	07-May-2014	Opened	71949800000837	08-May-2014	
13809	Vishr	nu-Satnag	SHG	Saving Account	16-Jan-2013	Opened	14020001000221896	16-Jan-2013	
6423	y	Vishal	VO	Saving Account	23-Dec-2013	Opened	71769800000701	26-Dec-2013	
40470	1	Vishal	VO	Saving Account	14-Oct-2014	Rejected			
10172	V	/ikash	PG	Saving Account	01-Sep-2014	Opened	71760100113096	04-Sep-2014	
67690		0	SHC	Saving Account	04-Aug-2015	Opened	71949800001342	06-Aug-2015	
67690 69037	Vikash	n -Simawan	3110	our nig rive our n				0	





4. Select the CBO having "Account Opening Status" as Pending. Then Change the "Account Opening Status" to Open and enter the account details and the opening date.

Home	Profile Institution Built	ling Capacity	Building Micro Financ	e Livelihoo	d Grievance						THEIL HI	ant (
Institutio	n Building > Bank Manag	ement > CBO Bai	nk Accounts									
сво ва	ank Accounts			4444						44		
Bulk A	CBO Name	СВО Туре	Edit Record			×	t Number	Accour	nt Op	ening Da	ate	
79096	Durga-Dariapur Aim	SHG	Bulk Application ID		79096							^
69548	Payal29122014-Naili	SHG	CBO ID		282857							
6140	Chandan	VO	000 Norma		C Designer Aire		00112811	2	21-Jan	-2013		
6406	Laxmi	VO	CBO Name		Durga-Dariapur Aim		00078845	2	25-Oct	-2013		
6413	Panchwati	VO	Account Type		Saving Account		10003296	2	8-Nov	-2013		
6420	Ujala	VO	Account Opening State	JS	Opened 🔽		100223593	1	9-Dec	-2013		
6422	Vikash	VO	Account Number				100227614	2	8-Nov	-2013		
6410	Nari Shakti	VO	Account Opening Date				00112662	0	6-Dec	-2013		
6423	Vishal	VO	Account opening bate				00000701	2	e-Dec	-2013		
6773	Soni	PG	- C - C - C - C - C - C - C - C - C - C		🐻 Submit	× Cancel	100251860	3	0-May	y-2014		
6778	Swaraj	PG	ourny/tecount	22 May 201	- openea	1702000	100254070	2	2-May	y-2014		
6139	Akash	VO	Saving Account	14-Jan-2013	Opened	71760	100111177	1	4-Jan	-2013		
6142	Gulab	VO	Saving Account	14-Feb-2013	3 Opened	71740	100078678	1	4-Feb	-2013		
6141	Gaurav Vo	VO	Saving Account	04-Feb-2013	3 Opened	1402000	0100227580	0	4-Feb	-2013		~
10	ф		ia ka Par	ge 1 of 18	▶> ▶I 20 ∨				Vi	ew 1 - 20) of 356	6

