



JEEVIKA

Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar

Rural Development Department, Government of Bihar



BRLPS के Consultant पद के अभ्यर्थियों के लिए सूचना

विज्ञापन संख्या BRLPS06/2024-25 के द्वारा जीविका के विभिन्न प्रभागों के लिए 21 Consultant के 137 रिक्तियों पर आवेदन आमंत्रित किये गये थे। जिस पर अभ्यर्थियों ने आरक्षण Category के अनुरूप आवेदन शुल्क के साथ आवेदन किया था।

BRLPS की कार्यकारी समिति ने अपने 70वें बैठक में सलाहकार पदों की अहर्ता एवं पारिश्रमिक में वृद्धि स्वीकृत किया है। जिसके मद्देनजर उपर्युक्त वर्णित बहाली के विज्ञापन को रद्द किया जाता है तथा आवेदन के आलोक में अभ्यर्थियों से ली गई आवेदन शुल्क उनके बैंक खातों में वापस कर दी जाएगी। BRLPS की कार्यकारी समिति के 70वें बैठक में सलाहकार पदों की संशोधित अहर्ता एवं पारिश्रमिक के आलोक में सलाहकार पद की बहाली हेतु नए सिरे से विज्ञापन प्रकाशित किया जा रहा है, जिसपर नये सिरे से पद की अहर्ता के आलोक में आवेदन किया जा सकता है।

“Hiring of Consultant”

Bihar Rural Livelihoods Promotion Society (BRLPS), an autonomous society under Rural Development Department, Govt. of Bihar has been designated as State Rural Livelihoods Mission by Rural Development Department, Government of Bihar to scale up the "JEEVIKA" model in all 534 Blocks of 38 Districts in Bihar under National Rural Livelihood Mission with key objectives of Development of Model CLFs, Digital Financing, Value Chain, Intervention, Organic Cluster Development, Enterprise Promotion, Skill Development & Placement, Digitization of CBOs' transactions and Capitalization of CBOs' etc.

So, far JEEVIKA has been able to reach out to nearly 135 **Lakh rural poor households** by organizing them into **10.63 Lakh women Self Help Groups** under **71000 Village Organizations** and **1600 Cluster Level Federations**. These institutions have generated nearly **Rs. 1350 Crore** as their own saving and have leveraged **more than Rs. 46,000 Crore** from the Banks.

Applications are Invited for the following consultant positions:

Sl. No.	Position & Category	No. of Post and Category	Eligibility & Key Responsibility
Non-Farm			
01.	Consultant- E- Commerce (State & District Level Category = A4	Total: 01 (UR-01)	<p>Eligibility:</p> <p>At least graduate or higher professional degree with minimum 5 years of experience in a relevant field /positions with reputed National/International level institutions/Professionals. Preference will be given for those having experiences working with women collectives (producer group / company) for promotion of art & craft- based livelihood activities.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none">Planning and Implementation: (a) All planning and implementation responsibility of e-commerce activities (production, inventory, website designing, packaging, timely delivery, photoshoot, etc. (b) Ensure timely and good quality products to customers. (c) Planning and implementation of good quality photoshoot for website. (d) Ensure proper promotion, implementation of social media marketing. (e) Designing beautiful and usable products for outlets and website.Institution building: (a) Assist in business promotion of existing/new PG/PC. (b) Implement financial management systems at PG and PC level.Capacity building: (a) Assess training need and prepare training calendar, mobilize trainers and organize training with support of technical agency. (b) Assist in preparation and implementation of business development module for staff and cadres. (c) Support development of master-trainers for Product quality management, Raw materials quality checking, Product Costing, Product display.

02.	Consultant- Art & Craft & Stitching (District Level) Category = A4	Total: 10 (UR-04, EWS-01 EBC-02, BC-01, SC-02)	<p>Eligibility: At least graduate or higher professional degree with minimum 5 years of experience in a relevant field /positions with reputed National/International level institutions/Professionals. Preference will be given for those having experience in working with women collectives (Producer Group/Company) for promotion of art & craft and stitching based livelihood activity. Candidates having experience of State/National level government institutions, promoting large scale livelihood initiatives in the framework of SHG-VO-CLF are desirable.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> Stitching Intervention: (a) Setting up of Nodal Training cum Production Centres across State (b) Producer Groups formation and coordinating for capacity building under Stitching (c) Liaison with Govt. departments and other concerned agencies related to the intervention. Institution building support: (a) Assist in business promotion of existing/new PG/PC. (b) Implement financial management systems at PG and PC level (Business plan). Capacity building: (a) Assess training need and prepare training calendar, mobilize trainers and organize training with support of technical agency. (b) Assist in preparation and implementation of business development module for staff and cadres. (c) Support development of master-trainers for Product quality management, Raw materials quality checking, Product Costing, Product display. Production system support: (a) Quality management- Develop guidelines for quality check and standardization. (b) Management of different pre and post production processes and activities. Marketing: Provide handholding support for craft retail store set up, and online marketing.
03.	Consultant- Beekeeping (District Level) Category = A4	Total:02 (UR-01, EBC-01)	<p>Eligibility: At least graduate or higher professional degree with minimum 5 years of experience in relevant field (Beekeeping) with Government organization/ reputed firm/NGO/corporate/private firm. S/he must have experience of Beekeeping. If S/he has experience/exposure of Bee by-products like-Bee venom, pollen, wax, royal jelly etc then S/he will be given priority in a relevant field /positions with reputed National/International level institutions/Professionals. Candidates must have good ability to work with computer (especially excel and word).</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> S/he will prepare an annual capacity building plan for Bee keepers, CBOs, community cadres and JEEVIKA staffs involved in Beekeeping intervention for her/his working district/s. S/he will be required to coordinate with SPMU, DPCUs to organize the training and would also be required to present physically in trainings as per requirement. S/he would be responsible to develop a range of profitable honey and honey products/produces like- Processed honey, packaged honey and Honey etc. S/he will ensure that the Bee produces (Honey & honey Produces) produced by PGs are as per standard of required legal provisions e g- FSSAI, AGMARK etc as per market trends/Govt. norms. S/he will be responsible to develop a migration calendar of bee box/colony in Bihar/outside state on the basis of availability of flora and fauna for her/his working district/s. Any other tasks related to Beekeeping intervention assigned by the reporting officer. S/he will allocate 20% of the man-hour to unplanned tasks that may arise on priority basis.

Financial Inclusion			
04.	Consultant- Financial Inclusion (District Level) Category = A4	Total:07 (Backlog) (BC-02, EBC-03, SC-02)	<p>Eligibility: At least graduate or higher professional degree with minimum 05 years of experience in a relevant field /positions with reputed National/International level institutions/Professionals</p> <p>Key Responsibility: The consultant has to ensure the following outputs in his area of activities:</p> <ol style="list-style-type: none"> 1. Ensuring timely savings & credit account opening of SHGs and their Federations, Liaison with project staffs and the Banks for timely disbursement and recovery. 2. Rollout of Bank- Mitra concept in the districts from identification to training and review on periodic basis. 3. The Consultant will provide a supportive role for the BPIU and DPCU officers in the related BLBC and DLCC meetings respectively. 4. To be prepared for extensive field visit for providing handhold support to BPIU and DPCU in dealing with core issues related to financial services. 5. To liaison with Bank officials of the district and ensuring their exposure to the field operations of the JEEVIKA area in order to muster better confidence amongst the banking fraternity. 6. Working on the concept of “Community Auditor” and making it a model for the implementation at the field level. 7. S/he will help in implementation of Lok OS also, particularly in updating books and preparation of cutoff data at SHG/VO/CLF level. 8. Ensuring training to Community Cadres on issues related to insurance for ensuring sensitization at the level of members from community. 9. Working on product design & implementation related to insurance for the community members. At first the priority needs to be given for Life Insurance (PMJJBY/PMSBY/any other scheme) and then on non-life with claim settlement process. 10. Actively participate in the designing and implementation of the Financial Literacy and Credit Counselling module at the level of community institutions. 11. Work towards designing a model on pilot basis to facilitate community institutions take up the role of BC/BF/CSP of BC to ensure inclusion of the poorest in its fold. 12. Working on end-to-end solution for utilizing the services of alternate banking for taking other services like old age pension, pension for differently enabled people, widow pension and similar other social entitlements from the government department. 13. Any other related task as and when required by BRLPS.

MIS

05.	MIS Consultant (District Level) Category = A4	Total:10 Backlog: -04 Current: -06 (UR-02, EWS-01, BC-02, EBC-03, SC-02)	<p>Eligibility: B. Tech (CS/IT) or MCA or PG Degree in CS/IT from recognised Institute / University with minimum 5 years of experience in a relevant field /positions with reputed National/International level institutions/Professionals/ Software Roll Out and Capacity Building/ Training.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> Tracking CBOs digitization in DSS-MIS with respect to MPPR and as well as updates entered on NRLM portal from districts. To compile reports as per SPMU direction. Liasioning with DPCU and BPIU staff in data collection and its digitization in CBO-MIS application. Validation of data based on the training and requirement of MIS. To plan trainings regarding various modules of DSS-MIS for Staff and Cadre. Arrange and extend training facilities to the members of VO and CLF regarding usage of MIS. Piloting MIS modules and ensure its usage. Monitoring progress of Tablet based entry progress in concerned districts. To coordinate with M & E Managers at districts in rolling out the MIS. To extend support to DPMs and M & E Managers regularly for generation of reports with required periodicity and increase the usage of data from MIS. To resolve the issues related to application as and when required using tools. Extensive field visit for providing handhold support to BPIU and DPCU in dealing with core issues related to DSS-MIS. Any other assignment given by SPMU or concerned DPCU from time to time. <p>Note: The requirement of this position is for maximum period of 06 months.</p>
06.	MIS Consultant (Dot net framework, SQL Server) (State Level) Category = A4	Total:01 (UR-01)	<p>Eligibility: B. Tech (CS/IT) or MCA or PG Degree in CS/IT from recognised Institute / University with minimum 5 years of Experience in a relevant field /positions with reputed National/International level institutions/Professionals/Software development and Capacity Building/Training on the related tools.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> Development of Applications for the organization. Providing App based solutions for different interventions as and when required. Liasioning with Agencies for various software/app-based solutions provided by them. Extensive field visit for providing handhold support to BPIU and DPCU in dealing with core issues related to DSS-MIS and Mobile Applications. Support the existing mobile apps and applications running in BRLPS and integration with other applications. Any other assignment given by SPMU from time to time.
07.	Mobile App Consultant (State Level) Category = A5	Total:01 (UR-01)	<p>Eligibility: B. Tech (CS/IT) or MCA or PG Degree in CS/IT from recognised Institute / University with minimum 03 years of Experience in a relevant field /positions with reputed National/International level institutions/Professionals/ Software Roll Out and Capacity Building/Training. Preference will be given for those having experience in mobile app development.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> Development of Mobile Applications or web-based applications for the organization. Providing software solutions for integrating different mobile application. Liasioning with Agencies for various software/app-based solutions provided by them to integrate with the DSS-MIS as well. Field visit for providing handhold support to BPIU and DPCU in dealing with core issues related to DSS-MIS and Mobile Applications. Any other assignment given by SPMU from time to time.

SJY

08.	Consultant- Regional Coordinator SJY ((State Level)) Category = A4	<p><u>Total:03</u> Backlog: -03 (BC-1, EBC-01, SC-01)</p> <p>Eligibility: At least graduate or higher professional degree with minimum 05 years of experience in a relevant field /positions with reputed National/International level institutions/Professionals/community driven development program/Project/Marketing. Preferences will be given to the candidates having experience of working in ultra-poor project, development sector, exposure to rural area of Bihar and has experience in executing or rolling out development projects or Marketing of the products. S/he should have good communication skill (both oral and written) and proficiency in working with MS Office is a must. Candidate must have his/her own vehicle for field movement.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> 1. System Strengthening: <ul style="list-style-type: none"> ➤ Conduct household visits to access the performance of HHs w.r.t. Graduation Indicators especially of ‘C’ category households and take necessary steps for their upliftment. ➤ Prepare performance report card of Master Resource Persons. ➤ Support district teams in monthly review of blocks on implementation. ➤ Coordinate with the technical partners to ensure effective implementation. ➤ Conduct need-based capacity building/orientation sessions for community cadres and implementation teams. 2. Development of one block as Immersion site: <ul style="list-style-type: none"> ➤ Development of immersion site block with support of Resource Area Coordinator. ➤ All households must be trained on CBED- Capacity Building & Enterprise Development. ➤ All MRPs must be trained on different modules. ➤ Books of records to be rolled out. ➤ MIS to be up to date. ➤ SJY HHs to have received all tranches of LIF & LGAF. ➤ SJY HHs to be linked with any two government schemes. ➤ More than 80% households to be rated ‘A’ ➤ Any other criteria as directed in due course.
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09.	<p>Consultant- District Coordinator SJY Category = A5</p>	<p>Total:06 (UR-03- including 1 Female, EBC-01, BC-01, SC-01)</p>	<p>Eligibility: At least graduate or higher professional degree with minimum 02 years of experience in a relevant field / positions with reputed National/International level institutions/Professionals/community driven development program/Project/Marketing. Preferences will be given to the candidates having experience of working in ultra-poor project, development sector, exposure to rural area of Bihar and has experience in executing or rolling out development projects or Marketing of the products. S/he should have good communication skill (both oral and written) and proficiency in working with MS Office is a must. Candidate must have his/her own vehicle for field movement.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> 1. System Strengthening: <ul style="list-style-type: none"> ➤ Conduct household visits to access the performance of HHs w.r.t. Graduation Indicators especially of ‘C’ category households and take necessary steps for their upliftment. ➤ Prepare performance report card of Master Resource Persons. ➤ Support district teams in monthly review of blocks on implementation. ➤ Coordinate with the technical partners to ensure effective implementation. ➤ Conduct need-based capacity building/orientation sessions for community cadres and implementation teams. 2. Development of one block as Immersion site: <ul style="list-style-type: none"> ➤ Development of immersion site block with support of Resource Area Coordinator. ➤ All households must be trained on CBED- Capacity Building & Enterprise Development. ➤ All MRPs must be trained on different modules. ➤ Books of records to be rolled out. ➤ MIS to be up to date. ➤ SJY HHs to have received all tranches of LIF & LGAF. ➤ SJY HHs to be linked with any two government schemes. ➤ More than 80% households to be rated ‘A’ ➤ Any other criteria as directed in due course.
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SOCIAL DEVELOPMENT

10.	Consultant- Nursery Development and Convergence (District Level) Category = A4	Total:02 (UR-01, EBC-01)	<p>Eligibility: At least graduate or higher professional degree with minimum 05 years of experience in a relevant field / positions with reputed National / International level institutions/Professionals / enterprise / educational institution / research institution engaged in the advancement and dissemination of knowledge in the area of forestry and environment. Technical ability of managing and supervising Nursery, Plantation, and Company related activities / research. Managerial and leadership ability to support and nurture entrepreneurs and enterprises. Training and capacity building skills. Local proactive problem solver. Should be willing to travel as per the need.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> 1. Planning & Conceptualization of strategies for mobilization and encouraging women to start Nursery and plantation related enterprises. 2. Facilitate for selection of entrepreneur. 3. Making Layout plan as per the space availability for ensuring Standard Practices of Nursery and related activities. 4. Identification of functional requirements and equipment's for the Nursery and related enterprises with support of BRLPS procurement team. 5. Enable smooth and timely procurement for various equipment. 6. Provide requisite trainings related to Nursery, Plantation to prospective and engaged entrepreneurs. 7. Ensure handholding support to Nursery and related entrepreneurs in VO's & CLF for technical, managerial, operational and market related aspects. 8. Develop state-specific Standard Operating Procedure (SOP) and protocols, capacity building modules and handholding systems for Nursery and related entrepreneurs/ enterprises. 9. Identify skill gaps of entrepreneurs and provide refresher trainings whenever required. 10. Develop and incorporate reporting formats also APP based system for monitoring of Nursery progress indicators. 11. Support SRLM for inputs require on policy formulation and implementation. 12. Formation of Nursery related FPO and support CBO entrepreneur for FPO establishment. 13. Develop Didi Ki Nursery as Enterprises/Farmer Producer Company (FPC), which ever suitable/appropriate for the business processes & operations. 14. Ensure transparency at all levels in implementation, and liaison with lead community institutions and relevant stakeholders. 15. Introduce community-based process and financial review. 16. Ensure all initiatives are women centric and women owned with adherence of policies. 17. Establishment of forward and backward linkages with related institutions to support entrepreneurs / enterprises. 18. Convergence with Government (Forest Dept., MGNREGA, Horticulture, Agriculture, KVK, etc) and non-Governmental institutions/ agencies/ think- tank/ educational and technical institutions/ others. 19. Development of schemes, estimates, technical documents with convergence partners/agencies/institutions.
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11.	Consultant- Gender (District Level) Category = A4	Total:02 Backlog: -01 Current: -01 (SC-01, (EBC-01	Eligibility: At least graduate or higher professional degree with minimum 05 years of experience in a reputed state or national level institutions/assignments. Preference will be given for those having experience in the field of research of ethnographic/gender/demographic related work/studies. Key Responsibility: <ol style="list-style-type: none"> 1. Identify and understand gender & social issues, primarily at Block level and District level. 2. Plan and conceptualize workshops on gender sensitization, gender equity and other relevant issues for the complete structure of JEEVIKA. 3. Support JEEVIKA in implementation of Social Development Plan/ Gender Action Plan. 4. Conduct trainings on the gender issues of the staff/community members/gender cadre/gender CRP at all levels. 5. Identification of Gender Point Persons at every SHG. 6. Training/Orientation of Adolescent girls and Elderly women. 7. Formation and Development of Gen der Forums. 8. Formation of Evaluation Committee at Panchayat level (as per VPRP/NRLM guidelines). 9. Developing at least one ideal CLF (Gender-sensitive) in every Block as immersion sites. 10. Ensure Creation and Development of the gender trainers pool in the project, thus achieving sustainability.
12.	Consultant – Renewable Energy and Business Partnership (District Level) Category = A4	Total:01 (UR-01)	Eligibility: At least graduate or higher professional degree with minimum 08 years of post-qualification relevant work experience in a relevant field / positions with reputed National/International level institutions / Professionals / field of rural poverty reduction projects / program, renewable energy (block, district and state level), climate change and sustainability. Key Responsibility: <ol style="list-style-type: none"> 1. Follow and implement standardized management processes & guidelines as set by BRLPS (JEEVIKA). 2. Provide administrative, programmatic, and managerial oversight to all aspects of the project with a focus on program standards and quality. 3. Partnership development with renewable energy-based company/institution/government department/international organization to create a strong solar ecosystem in Bihar with BRLPS. 4. Coordinate effective implementation of project activities, including work plan development and implementation to ensure that project is completed on time and within budget. 5. Conducting and coordinating overall field operations related to implementation of the Solar based enterprises project. 6. Creating a learning platform in forms of meeting and workshops, where project heads/ staffs and partner agencies / stakeholder share views on the topics/issues reported for requiring actions. 7. Creating database and management of online and offline data reported from each working unit. Usage of data as required by seniors / state head office and on regular basis during review meetings for performance. 8. Providing proper capacity building input & training to all field staff about MIS maintenance, its use for decision making at the district & block levels. 9. Contributing to the documentation of reports, case studies, process documentation, learning notes, designing of IEC materials.

13.	Consultant-Social Inclusion and Education (District Level) Category = A4	Total:01 (UR-01)	<p>Eligibility: At least graduate or higher professional degree with a minimum of 5 years of experience in which candidates must have minimum 2 years of state level experience in implementation of Vulnerability Reduction Fund (VRF) intervention and educational inclusion initiatives under any state rural livelihood mission.</p> <p>Key Responsibility: The State Consultant will provide strategic, programmatic, and operational support for two critical interventions under the Social Development theme, e.g., Vulnerability Reduction Fund (VRF) and Didi Ki Library (CLCDC), along with other educational inclusion initiatives.</p> <ol style="list-style-type: none"> Vulnerability Reduction Fund (VRF) –Monitoring and Management: <ul style="list-style-type: none"> ➤ Provide technical support for streamlining VRF rollout across all eligible VOs as per NRLM’s and BRLPS guidelines. ➤ Coordinate with district/block teams for VRF microplanning, fund disbursement, utilization tracking, and reporting. ➤ Facilitate capacity building for CLFs and VOs leaders, Community professionals, and project staff on VRF norms and MIS integration. ➤ Prepare thematic reports, policy briefs, and presentations for internal and external dissemination Didi Ki Library (CLCDC), along with other educational inclusion initiatives: <ul style="list-style-type: none"> ➤ Strengthening Operation & Management: Coordinate with district and block teams and Vidya Didis to effectively implement and monitor different programs and activities of Didi Ki Library (CLCDC), ensuring efficient operations and adherence to guidelines. ➤ Webinars & Career Guidance: Plan and facilitate regular webinars, workshops, and career counselling sessions for learners of Didi Ki Library ➤ Convergence and Partnerships: Support convergence with Govt. departments and schemes along with resource Mobilization through Corporate Social Responsibility (CSR), Philanthropy, and manage JEEVIKA’s CSO partnerships.
Finance			
14.	Consultant- Internal Audit and Statutory Matters (District Level) Category = A5	Total:01 (UR-01)	<p>Eligibility: At least graduate or higher professional degree with minimum 03 years of experience in a relevant field /positions with reputed National/International level institutions/Professionals.</p> <p>Key Responsibility:</p> <ol style="list-style-type: none"> 1. Compilation of EPF data on monthly basis and filling the monthly return to EPFO. 2. Support to SFMs in compilation of audit report/audit compliance and co-ordination with auditor and District Team. 3. To ensure that all financial reports are prepared and submitted to controlling/regulatory authority/department in a timely manner. 4. Filling the E-TDS return and their compliance if any. 5. To advise project on financial matters; support in accounting and implementing sound financial management practices. 6. Liaisoning with banks, preparation of bank advice/BRS/Letter to bank and other funding agencies. 7. To assist the BRLPS to put in place the necessary procedures, practices and training to fill capacity gaps and strengthen the finance personnel across the project. 8. To develop and schedule training programs for finance staff. 9. To undertake any work/task assigned by the competent authority with respect to the project/schemes implemented by the Society. 10. To perform field duties as and when required by the Society.
COMMUNICATION			

15.	Consultant- Media (English) (State Level) Category = A4	Total:01 (UR-01)	<p>Eligibility: At least graduate or higher professional degree</p> <ol style="list-style-type: none"> 1. Having experience of at least 07 years as a media person in any national newspaper having wide circulation/ Electronic Media/ All India Radio/ FM Radio. 2. Preference would be given to a candidate from Bihar with no other work commitments. <p>Key Responsibility:</p> <ol style="list-style-type: none"> 1. Write and edit high-quality content in ENGLISH adhering to formal writing standards. 2. Use culturally relevant phrases and idioms to enhance audience engagement. 3. Ensure the content is easily understandable, particularly for audiences in rural or semi-urban areas. 4. Liaise with print media houses to ensure the publication of 1 editorial and 3-4 impact stories every week in different newspaper. <p>Note: Consultant- Employment will be as Part Time basis which is maximum of 15 days in a month.</p>
16.	Consultant- Media (Hindi) (State Level) Category = A4	Total:01 (UR-01)	<p>Eligibility: At least graduate or higher professional degree</p> <ol style="list-style-type: none"> 1. Having experience of 07 years as a media person in any national newspaper having wide circulation/ Electronic Media/ All India Radio/ FM Radio. 2. Preference would be given to a candidate from Bihar with no other work commitments. <p>Key Responsibility:</p> <ol style="list-style-type: none"> 1. Write and edit high-quality content in HINDI adhering to formal writing standards. 2. Use culturally relevant phrases and idioms to enhance audience engagement. 3. Ensure the content is easily understandable, particularly for audiences in rural or semi-urban areas. 4. Liaise with print media houses to ensure the publication of 1 editorial and 3-4 impact stories every week in different newspaper. <p>Note: Consultant- Employment will be as Part Time basis which is maximum of 15 days in a month.</p>

Selection:

Shortlisted applicants will be invited to appear for participating in further stages of recruitment (Personal Interview) in a phased manner. List of applications received, shortlisted applications, date and venue of tests for selection etc. would be posted in due course on [www.brlps.in](http://brlps.in/web/brlps/career) (<http://brlps.in/web/brlps/career>). Candidates are requested to visit the website frequently for announcements. All communication will be made through website only.

Selection Procedure

Sl. No.	Post	Selection Procedure						
01.	All Positions	Selection process consists of the following: Stage – 1. Keeping in view the Reservation Roster, shortlisting of candidates for inclusion in further selection process in a ratio of 1:10 of the advertised vacancy (In case of multiple candidates coinciding at 10th number, all such candidates will be called for further selection process that may increase the number of candidates being call for the process for a particular position) based on criteria as mentioned below:						
		<table><tr><th>Criteria</th><th>Marks Assigned for Scrutiny of application</th></tr><tr><td>Marks Allotted on Educational Qualification</td><td>Marks will be allocated on following grounds: 1. For Graduation = 12 Marks 2. For in line post-Graduate degree = 02 Marks 3. For Above Post-Graduation in line qualification = 01 Marks</td></tr><tr><td>Minimum post qualification relevant experience</td><td>10 (2 marks for additional each year relevant experience, maximum up to 10 marks)</td></tr></table>	Criteria	Marks Assigned for Scrutiny of application	Marks Allotted on Educational Qualification	Marks will be allocated on following grounds: 1. For Graduation = 12 Marks 2. For in line post-Graduate degree = 02 Marks 3. For Above Post-Graduation in line qualification = 01 Marks	Minimum post qualification relevant experience	10 (2 marks for additional each year relevant experience, maximum up to 10 marks)
		Criteria	Marks Assigned for Scrutiny of application					
		Marks Allotted on Educational Qualification	Marks will be allocated on following grounds: 1. For Graduation = 12 Marks 2. For in line post-Graduate degree = 02 Marks 3. For Above Post-Graduation in line qualification = 01 Marks					
Minimum post qualification relevant experience	10 (2 marks for additional each year relevant experience, maximum up to 10 marks)							
Stage – 2. – Personal Interview – 50 Marks								
Final Merit List will be prepared on the basis of marks obtained in the personal Interview. Minimum Cut off on Total Marks: UR- 50%, EWS/BC/EBC – 45%, SC/ST/Divyang- 40%								

Note:

Official website <http://brlps.in> may be visited and click on “Career” to apply online and to know detailed eligibility criteria and other details including category of vacancies. All communication will be made through website only.

- Applications will be accepted only through online mode.
- Last Date for receipt of applications is up to 31.05.2025. Applications beyond this date will not be accepted.
- Application Form of candidates who do not fulfil the eligibility criteria shall be rejected.
- Candidates are also advised in their own interest to apply online well before the closing date and not wait for the last date of submission to avoid possibility of link failure or any other technical issues whatsoever. There shall not be any responsibility of the BRLPS if any candidate fails to finally submit the Application Form before the last date of submission on account of aforesaid reasons or for any other reason beyond its control.
- The candidates are required to fill the Online Application Form with correct and complete information carefully. If any incomplete or false information is furnished, then the candidate will be solely responsible for the same and on the basis of false and incomplete information, the Application Form shall be rejected at any stage of the selection process without giving any reason/ notice. On furnishing any false certificate or indicating wrong category in the Application Form or in case of any other default, the BRLPS may reject the candidature at any stage of the selection.
- In case it is found at any time in future that a Candidate has used/ uploaded the photograph and/ or signature of someone else in his/ her Application Form/ Admit Card or he/ she has tampered his/ her Admit Card/ result, these acts of the candidate shall be treated as Unfair Means.
- Print out of On-line Application Form or hard copies of certificates/mark sheets are not required to be submitted.
- Candidates must keep print out of On-line Application Form and at least 02 (Two) copies of coloured passport size photograph identical with the photograph uploaded in Online Application Form and produce the same, along with all the required certificates, at the time of verification of the documents.
- It is to be noted that if a candidate has been allowed to appear in the examination, it does not imply that the candidate's eligibility has been verified. It does not vest any right with such candidates to get appointment. The eligibility is subject to final verification by the Competent Authority. The candidate shall satisfy his/her eligibility before applying online and shall be personally responsible, in case, he/she is not found eligible to apply as per the given eligibility criteria.
- Information uploaded on the official website of the BRLPS shall not be provided to the candidates or any other person under the Right to Information Act, 2005. The information uploaded on the official website of the BRLPS shall remain available for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep it with them for future reference, if any. During the course of recruitment, neither any application under the R.T.I. Act shall be entertained nor any information shall be provided.
- Any representation filed by any applicant in respect of recruitment shall not be entertained once the process is initiated.
- Factual information under the R.T.I. Act shall be provided only after declaration of final result. Inferential questions or speculative questions shall not be answered under the R.T.I. Act.
- In case a candidate is found providing incorrect information or his/ her identity is proved to be false at any time in the future, he/ she may, in addition to disqualification, face penal action as per the law applicable.
- In case, it is found at any stage of the recruitment process that a candidate does not fulfil the eligibility norms and/ or that he/ she has suppressed/ twisted or truncated any material facts, his/ her candidature shall stand cancelled without giving any reason and notice to

the candidate concerned. If any of these shortcomings is detected even after appointment, his/ her service will be liable to be terminated and he/ she will be liable to punishment through proceedings as decided by the Competent Authority.

15. Only one application shall be submitted by each candidate for a position. In case, more than one Application i.e., multiple Application Forms are submitted by the same candidate, then the last application form correct in all respect shall only be taken into account for considering his/ her candidature.
16. Only such candidate shall be considered for selection who participates in all the stages of the Examination, and no exemption shall be granted to any candidate including that of OH Category from appearing in any part/ stage of the Examination for reasons whatsoever.
17. After final submission of the application form, any request with regard to change of category shall not be entertained. In case of women candidates, caste certificate issued from father's side shall only be treated as valid.
18. Candidates are requested to visit the website frequently for updates and other announcements. All recruitment related notification shall be brought to the notice of candidates only through the official website of the BRLPS. No personal communication shall be made in this regard.
19. Reservation would be applicable for recruitment on these positions as per the latest Reservation Policy of the Government of Bihar. Only eligible candidates as per the required eligibility criteria will be called for participating in further stages of recruitment.
20. BRLPS reserves the right to cancel this recruitment process, fully or partially, at any stage. The BRLPS reserves the right to bring about changes in the selection procedure/ scheme of Examination.
21. There shall be no provision for re-evaluation/ re-checking/ scrutiny of the answer sheet/ score. No correspondence in this regard shall be entertained.
22. Only those candidates shall be considered for selection who secures the minimum cut off marks in the Personal Interview.
23. Number of vacancies may be changed without prior notice.
24. BRLPS reserves the right to shortlist candidates based on qualification and post qualification relevant experience.
25. Relevant experience is specific to the eligibility criteria and key responsibility as mentioned against each position.
26. Shortlisting will be done based on information provided by the candidates in the Application Form. No changes afterwards will be accepted in any circumstances.
27. For the purpose of calculation of experience, the reference date will be the last date of application.
28. 1 year relaxation in experience will be allowed to a working employee of BRLPS who has completed at least 1 year of service with BRLPS, as per the provision of BRLPS HRD Manual.
29. Persons who had been separated from the BRLPS on disciplinary grounds need not apply as their candidature will not be considered.
30. No TA/DA will be paid for attending different stages of selection process or first joining of BRLPS.
31. The record relating to this recruitment would be available up to 6 months from the Date of declaration of final result and, thereafter, all examination materials shall be weeded out and no communication in this regard shall be entertained with respect to this recruitment drive.
32. Reservation facility would be applicable only to the Bihar domicile candidates. The permanent address furnished in the application form shall be considered as domicile for the purpose of reservation.
33. The selection of the consultants will be done on the basis of their qualification, quality of experience in relevant field and their association with reputed institutions/agencies/departments. Accordingly, as per category remuneration and other benefits are as follows:

Sl. No.	Category	Remuneration	Other Benefits
1.	Category A5	For Part Time Requirement: Up to Rs. 2000/- per day	Daily Allowance would be applicable as per Category III Staffs of BRLPS.
		For Full Time Requirement: Rs.55,000/- per month.	
2.	Category A4	For Part Time Requirement: Up to Rs. 4000/- per day	Daily Allowance would be applicable as per Category III Staffs of BRLPS.
		For Full Time Requirement: Rs.80,000/- per month.	

34. Entry Level category will remain unchanged during the whole contract period.
35. Part Time Requirement will be for Up to 15 days in a month and Full-time requirement will be for Up to a maximum of 11 months in a year.
36. Full time consultants will also be eligible for one day Casual Leave (CL) in a month. Besides, female consultants will be eligible for up to two days Special Leave (SL) in a month.
37. Maximum age limit for engagement of all positions is 65 years.
38. Candidates belonging to unreserved category/BC/EBC categories shall pay a non-refundable fee of Rs. 500/- (Rs. Five hundred only) for every position applied for. Candidates belonging to SC/ ST or Divyang (PH) category shall pay non-refundable fee of Rs. 200/- (Rs. two hundred only) for every position applied for. Reservation facility would be applicable only to the candidates having Bihar domicile. Application fee has to be paid online only while registering. The application fee is exclusive of Bank charges, wherever applicable.

Disclaimers: Mere eligibility does not guarantee a job. BRLPS reserves the right to shortlist candidates based on qualification, relevant experience and general suitability for the job.

Chief Executive Officer-cum-Mission Director
Bihar Rural Livelihood Promotion Society

Canvassing in any form shall be a disqualification.