



Hiring of MIS Consultant

The Bihar Rural Livelihoods Promotion Society (BRLPS), also known as JEEVIKA, is an initiative of the Government of Bihar aimed at addressing rural poverty by enhancing the social and economic empowerment of the rural poor through self-managed community institutions and sustainable livelihood opportunities. Currently, BRLPS is implementing several interventions under NRLM and SJY. The initiative involves digitisation of data through apps and applications along with capacity building of staff and community for regular data entry, while a dedicated technical team will ensure smooth functioning of the application, support its use for monthly reviews at SPMU, DPCU and BPIU, provide technical assistance at field levels, and undertake development and enhancement of required mobile and web-based application modules through in-house technical resources at SPMU.

For this BRLPS needs to hire reputed and experienced Consultants in the field as specified hereunder:-

Applications are invited for the MIS Consultant

Sl. No.	Position	No. of Post and Category	Honorarium and category	Eligibility & Key Responsibility
01.	MIS Consultant (ERP)	Total Position: 02 (UR-01 and EBC-01)	Honorarium: ₹55,000/- per month (Rupees Fifty-Five Thousand only), as per A5 category of the Consultant Policy.	Eligibility & Experience: MCA/ M. Sc. IT/ B.Tech in IT/CS with minimum 3 years of Post-Qualification Experience in development and roll out of ERP. Preference would be given to candidates who have experience working in Odoo. Candidate should have experience in developing modules like HR, Accounting, Inventory, Procurement, PoS, etc. Responsibilities: Support the design, development, customization and implementation of ERP applications for digitisation of operational, financial and administrative data. Coordinate with functional teams for requirement gathering, process mapping, rollout, configuration and maintenance of ERP modules. Provide technical support, troubleshooting, user training and develop user manuals to ensure effective utilization of ERP systems. Prepare MIS reports, dashboards and analytics for monitoring and decision-making, and support enhancement or development of new ERP modules, mobile or web-based applications.

Selection:

Shortlisted applicants will be invited to appear for participating in further stages of recruitment i.e. Personal Interview. List of applications received shortlisted applications, dates and venue of tests for selection etc. would be posted in due course on www.brlps.in (brlps.in/Career). Candidates are requested to visit the website frequently for announcements. All communication will be made through website only.

Selection Process consists of Two Stages:

Selection procedure
Stage – 1. Shortlisting of candidates would be based on eligibility criteria which is based on minimum qualifications and relevant experience for inclusion in further selection of the advertised vacancy.
Stage – 2. This stage consists of Personal Interview : (Full Marks: 50) Final Result will be declared based on marks obtained in Personal Interview.
Minimum Qualifying Marks: UR- 50%, EBC- 45% of Full Marks

General Terms and Conditions:

Official website <http://brlps.in> may be visited and click on “Career” to apply online and to know detailed eligibility criteria and other details including category of vacancies. All communication will be made through website only.

1. Applications will be accepted only through **online mode**.
2. Last Date for receipt of applications is up to **21/10/2026**. Applications beyond this date will not be accepted.
3. Application Form of candidates who do not fulfil the eligibility criteria shall be rejected.
4. Candidates are also advised in their own interest to apply online well before the closing date and not wait for the last date of submission to avoid possibility of link failure or any other technical issues whatsoever. There shall not be any responsibility of the BRLPS if any candidate fails to finally submit the Application Form before the last date of submission on account of aforesaid reasons or for any other reason beyond its control.
5. The candidates are required to fill the Online Application Form with correct and complete information carefully. If any incomplete or false information is furnished, then the candidate will be solely responsible for the same and on the basis of false and incomplete information, the Application Form shall be rejected at any stage of the selection process without giving any reason/ notice. On furnishing any false certificate or indicating wrong category in the Application Form or in case of any other default, the BRLPS may reject the candidature at any stage of the selection.
6. In case it is found at any time in future that a Candidate has used/ uploaded the photograph and/ or signature of someone else in his/ her Application Form/ Admit Card or he/ she has tempered his/ her Admit Card/ result, these acts of the candidate shall be treated as Unfair Means.
7. Print out of On-line Application Form or hard copies of certificates/mark sheets are not required to be submitted by post to the BRLPS.
8. Candidates must keep **print out of On-line Application Form, 05 (five) Copy of resume and at least 02 (two) copies of coloured passport** size photograph identical with the photograph uploaded in Online Application Form and produce the same, along with all the required certificates, at the time of verification of the documents.
9. After final submission of Application Form, no changes in the Application Form afterwards will be accepted under any circumstances.
10. It is to be noted that if a candidate has been allowed to appear in the selection process, it does not imply that the candidate's eligibility has been verified. It does not vest any right with such candidates to get appointment. The eligibility is subject to final verification by the Competent Authority. The candidate shall satisfy his/her eligibility before applying online and shall be personally responsible, in case, he/she is not found eligible to apply as per the given eligibility criteria.
11. Information uploaded on the official website of the BRLPS shall not be provided to the candidates or any other person under the Right to Information Act, 2005. The information uploaded on the official website of the BRLPS shall remain available for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep it with them for future reference, if any. During the course of recruitment, neither any application under the R.T.I. Act shall be entertained nor any information shall be provided.
12. Any representation filled by any applicant in respect of recruitment shall not be entertained once the process is initiated.
13. Factual information under the R.T.I. Act shall be provided only after declaration of final result. Inferential questions or speculative questions shall not be answered under the R.T.I. Act.
14. In case a candidate is found providing incorrect information or his/ her identity is proved to be false at any time in the future, he/ she may, in addition to disqualification, face penal action as per the law applicable.
15. In case, it is found at any stage of the recruitment process that a candidate does not fulfil the eligibility norms and/ or that he/ she has suppressed/ twisted or truncated any material facts, his/ her candidature shall stand cancelled without giving any reason and notice to the candidate concerned. If any of these shortcomings is detected even after appointment, his/ her service will be liable to be terminated, and he/ she will be liable to punishment through proceedings as decided by the Competent Authority.
16. Only such candidate shall be considered for selection who participates in all the stages of the selection process, and no exemption shall be granted to any candidate including that of OH Category from appearing in any part/ stage of the Examination for reasons whatsoever.
17. No person under Orthopedically Handicapped (OH) category shall be recruited unless he/ she is in good mental health and physically fit except to the extent of his/ her disability.
18. After final submission of the application form, any request with regard to change of category shall not be entertained. In case of women candidates, caste certificate issued from father's side shall only be treated as valid.

19. Candidates are requested to visit the website frequently for updates and other announcements. **All recruitment related notification shall be brought to the notice of candidates only through the official website of the BRLPS. No personal communication shall be made in this regard.**
20. Reservation would be applicable for recruitment on these positions as per the latest Reservation Policy of the Government of Bihar. Only eligible candidates as per the required eligibility criteria will be called for participating in further stages of recruitment.
21. BRLPS reserves the right to cancel this recruitment process, fully or partially, at any stage. The BRLPS reserves the right to bring about changes in the selection procedure/ scheme of Examination.
22. There shall be no provision for re-evaluation of the score. No correspondence in this regard shall be entertained.
23. Only those candidates shall be considered for selection who secures the minimum qualifying marks in the Personal Interview.
24. Waiting list shall remain valid for a period of one year from the date of its approval by the Competent Authority and may be extended for another one year in case of exigency.
25. Number of vacancies may be changed without prior notice.
26. In case the Universities/Boards, award grades/CGPA/OGPA, the same will have to be indicated in equivalent percentage of marks as per the norms adopted by the respective University/ Board. In the absence of the same, the candidature will not be considered.
27. BRLPS reserves the right to shortlist candidates based on qualification and post qualification relevant experience.
28. Relevant experience is specific to the eligibility criteria and key responsibility as mentioned against each position.
29. Shortlisting will be done based on information provided by the candidates in the Application Form. No changes afterwards will be accepted in any circumstances.
30. **For the purpose of calculation of experience, the reference date will be the last date of application.**
31. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty/ownership/partner firm will not be counted while calculating the valid experience.
32. Article ship/apprenticeship/internship/training/partnership outside job or working in self-owned enterprise will not be considered as experience.
33. Persons who had been separated from the BRLPS on disciplinary grounds need not apply as their candidature will not be considered. Such candidates are required to submit undertaking.
34. No TA/DA will be paid for attending different stages of selection process or first joining of BRLPS.
35. The record relating to this recruitment, would be available up to 6 months from the Date of declaration of final result and, thereafter, all examination materials shall be weeded out and no communication in this regard shall be entertained with respect to this recruitment drive.
36. Reservation facility would be applicable only to the Bihar domicile candidates. The permanent address furnished in the application form shall be considered as domicile for the purpose of reservation.
37. Entry Level category will remain unchanged during the whole contract period.
38. The consultant will be hired on Full time basis requirement for Up to a **maximum of 11 months in a year**, which may be extended further based on work requirements, subject to the approval of the competent authority.
39. Full time consultants will also be eligible for one day Casual Leave (CL) in a month. Besides, female consultants will be eligible for up to two days Special Leave (SL) in a month.
40. **There is an upper age limit of 61 years for Government/PSU/Bank Retired employees wherein 55 years for all other candidates.**
41. Candidates have to pay a non-refundable application fee of **Rs. 500/- (Rs. Five Hundred only)**. Application fee has to be paid through online only while registering online. The application fee is exclusive of Bank charges, wherever applicable. Fees once paid is non-refundable and non-adjustable.

Last Date for receipt of applications is up to 21/10/2026.

Disclaimers: Mere eligibility does not guarantee a job.

**Chief Executive Officer-cum- Mission Director,
Bihar Rural Livelihood Promotion Society**

Canvassing in any form shall be a disqualification.