



### Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Ref. No: BRUPS/ ADD ESH/221/08/3630

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#### Office Order

In order to streamline and complete the data digitization of Block Master Trainers (BMTs) in NRLM MIS Portal, directions hereby given to complete it by 10<sup>th</sup> December 2016.

- Block Project Managers should take up this activity in camp mode and ensure its completion by 10<sup>th</sup> December 2016.
- Block mentors will monitor the review and should provide their support at DPCU/ Block level for minimum period of 3 days per week to achieve the target by 10<sup>th</sup> December 2016.
- SPM MIS and MIS team will provide complete technical support in the entire activity.
- Block mentors/ DPM will ensure to appraise the weekly progress in District review meetings at DPCU and DPM/ Manager M&E/ Manager-ICB/ TO will update the progress on weekly basis to SPMU.
- Step by Step Process for Entry of BMTs can be seen in the Annexure.

Chief Executive Officer

Bihar Rural Livelihoods Promotion Society

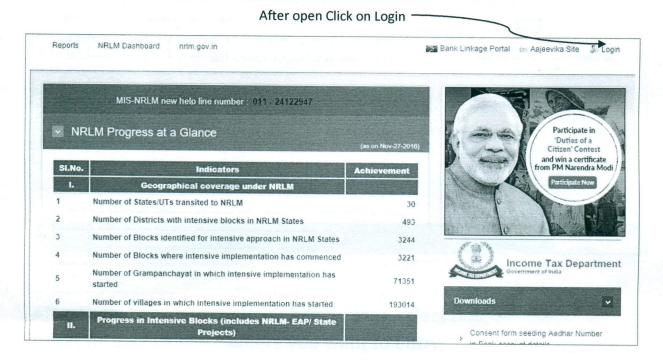
#### Copy to -

- 1. Director, OSD, AO, CFO
- 2. All PCs, SPMs, SFMs, AFMs and PMs
- 3. All DPMs & BPMs
- 4. IT Section
- 5. Concerned File

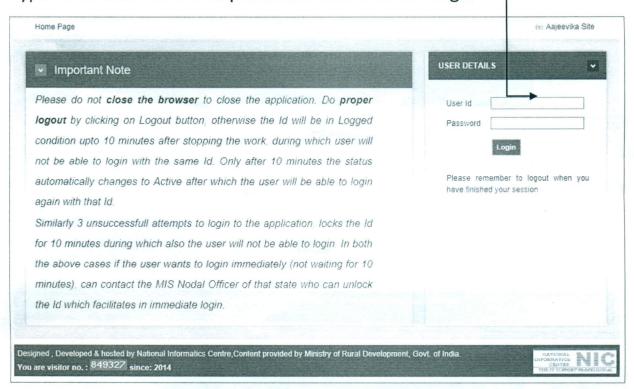
#### **Annexure**

## **URL for entry Master trainer at Block Level**

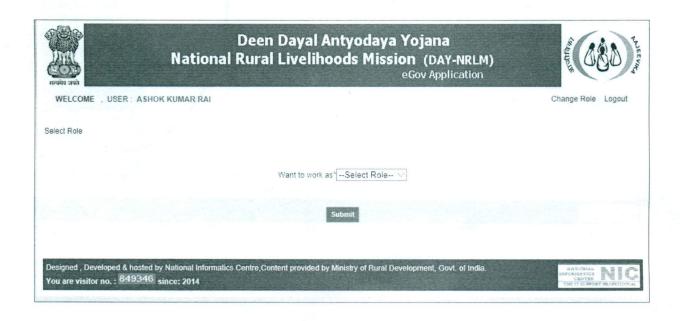
http://www.nrlm.gov.in

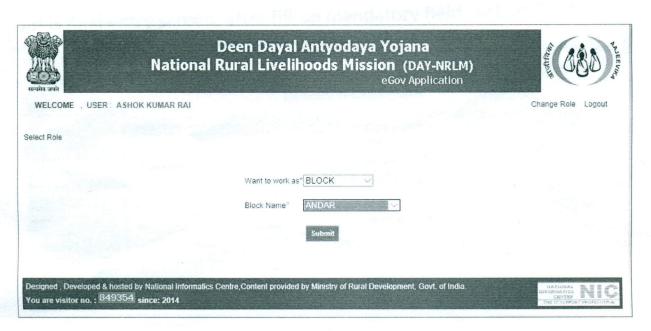


Type valid Username and password then click on Login-

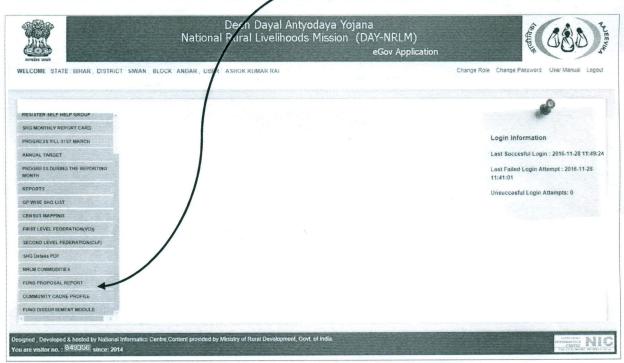


After Login screen look like as below, then select Role as "Block" and select respective block where you want to entry.





## After Submit screen look like as below, then select



# This is final entry screen, after fill-up mandatory field click on Save.

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MANAGEMENT UNIT DETAILS	Please Fill all the Details:						
REGISTER SELF HELP GROUP	Gram Panchayat*	- Select -		Village*	Select -	~	
ING MONTHLY REPORT CARD	Member in SHG *	YES		SHG Name	-Select-	~	
NNUAL TARGET				SHG Formation Date			
ROGRESS DURING THE EPORTING MONTH	SHG Code			Date of Joining in SHG			
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P WISE SHG LIST EN SUS MAPPING	Upload Cadre's Photograph " images formal should be inligo_lized, png, timp gift And Size Of Image is Less then 60 KB)		Browse				
IRST LEVEL FEDERATION(VO))							
HG Details PDF	Gender *	- Select -		Contact No.			
IRLM COMMODITIES	Social Category *	- Select -	¥	Religion*	- Select -	v	
	Aadhaar Number			SECC TIN			
	Date of Birth *			Marital Status *	Married	V	
	Education Standard *	- Select -					
	Address *						
	Detective as Code 8			Currently Working			
	Date of Working as Cadre *			eananny woming	YES		